



Town of Yountville

6550 Yount Street
Yountville, CA 94599

Staff Report

Item #: A

Parks & Recreation Advisory Commission Staff Report

DATE: November 19, 2020

TO: Parks & Recreation Advisory Commission

FROM: Samantha Holland, Parks & Recreation Director

SUBJECT:
Draft Minutes from the September 2020 Meeting for Review and Approval

DISCUSSION/BACKGROUND
Attached are the draft Minutes from the September 2020 Meeting for Review and Approval

FISCAL IMPACT

Is there a Fiscal Impact? No

Is it Currently Budgeted? No

Where is it Budgeted?

Is it Mandatory or Discretionary? Mandatory

Is there a Staff Resource Impact? **No**

RECOMMENDATION

Approve minutes of meeting held September 19, 2020.

Teleconference Meeting

The Town of Yountville is committed to complying with the Americans with Disabilities Act (ADA) and other similar federal and state laws in all respects. If, as an attendee or participant in this meeting, or in meetings on a regular basis, you will need special assistance beyond what is provided, the Town will provide reasonable accommodations for you. Individuals who need auxiliary aids or services for effective communication or participation in programs and services of the Town of Yountville are invited to make their needs and preferences known by contacting the Town Clerk at (707) 944-8851 at least 72 hours prior to the meeting. This notice is available in accessible alternate formats from the ADA Coordinator.

Yountville, CA – The Town of Yountville is committed to public participation in Town government in a manner that is consistent with guidance provided by the Napa County Public Health official. These guidelines relate to social distancing, and are intended to protect everyone, especially those over 65 and those with other medical conditions.

The Town of Yountville has taken the following steps to utilize technology to encourage full public participation during this Yountville Parks and Recreation Advisory Commission Meeting in order to comply with public health:

- This will be a virtual meeting. There will be no in person meeting place. You are encouraged to view the Commission Meeting through this link: <https://zoom.us/j/93544112858> Meeting ID: 935 4411 2858 Or call in: (669) 900 - 6833.
- Please note you will be muted and not able to speak during the meeting.
- Please submit your questions and comments ahead of time by emailing publiccomment@yville.com noting COMMENT TO PRAC no later than 12 PM on Thursday, September 17, 2020. The written comments will be provided to the Commissioners electronically or in written format as well as be read into the record.

1. CALL TO ORDER

Meeting was called to order at 6 PM.

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

Pledge was completed

4. ADOPTION OF AGENDA

A motion was made by Carol Shirmang, seconded by David Means to Adopt the Agenda

AYES: 5; Chair Marciniak, Vice Chair Shirmang, Commissioner Means, Commissioner Reicher, Commissioner Tenscher

NOES: 0;

ABSTAIN: 0;

5. APPROVAL OF MINUTES

A. Draft Meeting Minutes from July 2020 for Review and Approval

Motion to appoint to the Town of Yountville Community Foundation was Carol Shirmang.

A motion was made by Alan Tenscher, seconded by David Means to Draft Meeting Minutes from July 2020 for Review and Approval

AYES: 5; Chair Marciniak, Vice Chair Shirmang, Commissioner Means, Commissioner Reicher, Commissioner Tenscher

NOES: 0;

ABSTAIN: 0;

6. PUBLIC COMMENT ON ITEMS NOT LISTED ON THE AGENDA

Written Public Comment was read into the Record from Pam Reeves regarding park use.

7. ADMINISTRATIVE / REGULAR ITEMS

A. Report sharing 5 year trends on Park Use for discussion and feedback on potential changes to policies and procedures.

Director Holland presented the staff report. The Commission asked questions and discussed the issues around the picnic site reservations as well as the Special Events both Town sponsored and outside. Consensus was made to bring back discussion focused specifically on Special Events in Yountville Community Park. Discussion would focus on size and frequency. Public Comment Received and Read into the Record:

- Pam Reeves – Jefferson Street
- Lloyd Penrod

B. Parks Restrooms Discussion

Director Tagliaboschi gave the report. Commissioner Tenscher – Asked how much activity is happening at Vineyard Park after dark. Do we have a sense of what the use is after dark at Veterans Park or Yountville Park. DT- based on the surveys we've done informally, 8-9 cars around the area after dark. We have not done a formal survey and count. Chair Marciniak – noted that those coming to just use the restrooms, park for a short period of time at all times of day and night. We really don't know about the traffic except from what the neighbors report. Appreciative of the Town to look at and make the recommendation for the locking mechanisms. Would like to recommend that the restrooms at Veterans Memorial Park be left open later to allow for the drivers etc. a place to visit if needed. Add signage at Yountville Community Park to direct users. The other restrooms would close within 30 minutes of dark. PUBLIC COMMENT: Two public comments were received and read into the record.

1. Pam Reeves – Jefferson Street
2. Lloyd Penrod and Debbie Wellborn – Lincoln Ave.

A motion was made by Alan Tenscher, seconded by Carol Shirmang to Recommend the policy change for closure of restrooms at Vineyard and Yountville Community Parks as well as the outdoor restrooms at Town Hall within 30 minutes of dusk with the addition of timed locking mechanisms and ask the Council to fund the budget amendments to move this project forward.

AYES: 5; Chair Marciniak, Vice Chair Shirmang, Commissioner Means, Commissioner Reicher, Commissioner Tenscher

NOES: 0;

ABSTAIN: 0;

Commission discussed timing of the closure. Commissioner Tenscher – Sunset makes sense at Vineyard Park. At Yountville Community Park, it also makes sense to close at Sunset. When parks are open, the restrooms are open, when closed, they should be closed. VC Shirmang – Sunrise and Sunset makes sense and to not set a time. Chair Marciniak – Consistent with the current Park Hours Municipal code. Director Holland – would add a buffer time on each end. On events we would alter the schedule. Commissioner Tenscher – How often would be change it. TM Rogers – We would look at a seasonal change to the timing and schedule.

A motion was made by Alan Tenscher, seconded by Carol Shirmang to Approve closure of restrooms in line with the Sunrise and Sunset timing as close as possible and ability of staff.

AYES: 5; Chair Marciniak, Vice Chair Shirmang, Commissioner Means, Commissioner Reicher, Commissioner Tenscher

NOES: 0;

ABSTAIN: 0;

8. STAFF INFORMATIONAL REPORTS

9. COMMISSIONER COMMENTS / REPORTS

Chair Marciniak appreciate the reopening of the park playgrounds. Also, update is requested on the bench at the end the street.

Vice Chair Shirmang noted that there is a lot going on with the fencing going on and the park path project.

Commissioner Tenscher was hoping for an update from Director Tagliasboschi on the Acoustifence Project.

10. ADJOURNMENT

A motion was made by David Means, seconded by Carol Shirmang to Adjourn the meeting

AYES: 5; Chair Marciniak, Vice Chair Shirmang, Commissioner Means, Commissioner Reicher, Commissioner Tenscher

NOES: 0;

ABSTAIN: 0;